



**HARLOW'S**  
*Your Transportation Solution*

## **Motorcoach Driver**

### **Summary**

Under minimal supervision, operates motorcoaches while complying with company policies, FMCSR, DOT, and DOD regulations. Provides excellent customer service to passengers and others doing business with Harlow's Trailways.

### **Essential Duties and Responsibilities**

Safe, responsible and timely operation of motorcoach.

Proper and timely completion of required paperwork (DOT and company).

Courteous and thoughtful treatment of passengers and other individuals sharing the roadway.

Professional conduct at all times while on duty or while in uniform.

Safely and properly load and unload luggage.

Fuel motorcoaches.

### **Job Requirements**

Education / Experience

High School diploma or equivalent.

Must be DOT qualified and possess a valid Commercial Driver License (CDL) of Class B or higher, with Passenger endorsement, and no air brake restrictions.

Must have 1 year of CDL driving experience.

### **Skills / Abilities**

Knowledge of and comply with all Federal Motor Carrier Safety Regulations.

Have and practice the required skills to safely operate a motorcoach and handle passenger's baggage.

Ability to maintain a safe driving record.

Ability to operate a motorcoach in all types of weather conditions.

Ability to apply common sense understanding to carry out instructions furnished in written or verbal form.

Ability to solve practical problems and deal with a variety of variables in situations where limited standardization exists.

Be able to read and speak in the English language sufficiently to prepare reports and records, read maps and signs, and converse with the general public.

### **Physical Demands**

Required to sit for long periods of time and use hands and fingers to grasp objects and controls, and reach with hands and arms.

Often required to bend, stoop, kneel, and crouch.



Required to stand, walk, climb, balance, see, talk, and hear.  
Required to lift and push/pull heavy baggage.

### **Disqualifying Offenses**

A professional driver's MVR will be reviewed to insure that:

1. The operator's license is still valid (has not been suspended or revoked).
2. The operator has not been convicted of a disqualifying offense as listed in the FMCSRs, 391.15.

If a driver is determined to be disqualified, Harlow's Trailways may not permit to operate a CMV.

The following are disqualifying events:

1. Suspension, revocation or denial of operating license and driving privileges
2. Driving a commercial motor vehicle while under the influence of alcohol.

This shall include:

- a. Driving a commercial motor vehicle while the person's alcohol concentration is 0.04% or more.
- b. Driving under the influence of alcohol, as prescribed by State law.
- c. Refusal to undergo such testing as is required by any State or jurisdiction in the enforcement of driving under the influence of alcohol.
3. Driving a commercial motor vehicle under the influence of an identified controlled substance, an amphetamine, a narcotic drug, a formulation of an amphetamine or a derivative of a narcotic drug.
4. Transportation, possession, or unlawful use of an identified controlled substance, amphetamines, narcotic drugs, formulations of an amphetamine, or derivatives of narcotic drugs while the driver is on duty.
5. Leaving the scene of an accident while operating a commercial motor vehicle.
6. Committing a felony involving the use of a commercial motor vehicle.